



# **FARNEY CLOSE SCHOOL**

## **Exclusion Policy**

<b>Date Published</b>	<b>June 2019</b>
<b>Review Due</b>	<b>June 2020</b>

Young people can be excluded permanently or for one or more fixed periods up to a maximum of 45 days per academic year. Only the Principal, or Vice Principal when the Principal is absent, can authorise exclusions.

### **Why do young people get excluded from Farney Close?**

Young people will only be excluded when they have breached the school's behaviour policy seriously or persistently and where allowing them to remain in school would seriously harm the education or welfare of the pupil or others in the school.

The following is a broad, structured outline regarding the type of incidents that may bring about either a permanent or temporary exclusion from the school. Before any sanctions set out in these guidelines are given, there will be a full investigation by the Principal into any alleged incident. Each case will be treated on its individual circumstances. Should the decision be made that Farney Close is no longer able to meet the presenting needs of a pupil, then a managed move to another provision would always be preferred to avoid exclusion.

### **Drugs and Substance Abuse**

- Any pupil found to be using, carrying or selling hard drugs e.g. Cocaine, Heroin, Crack-Cocaine, LSD, Ecstasy, will be immediately permanently excluded and reported to the Police.
- Any pupil using, carrying, or selling soft drugs, such as Cannabis, will be temporarily excluded and reported to the Police on the first occasion. Before consideration is given to the young person returning to school, a meeting will be held to discuss circumstances of the exclusion. Any further incident will result in immediate permanent exclusion.

Solvent Abuse. **NO AEROSOLS ARE ALLOWED ON THE SCHOOL SITE.** Any Young people found abusing any solvent or toxic substances will be immediately temporarily excluded. Any further incidence is likely to result in permanent exclusion, particularly if it is felt that the young person is putting themselves at risk or others.

### **Refusal to take prescribed medication**

- Naturally the school make every attempt to persuade the young person to take their medication. However, if after all attempts have been made and there is still no success, the pupil will be temporary excluded until they are either able to comply with the prescription recommendations, or the school has been informed by a Doctor that the pupil no longer needs the prescribed medication.
- Persistent refusal may result in permanent exclusion.

## **Violence and Aggression**

Each case will be treated individually. However, it must be noted that any serious assault to either a pupil or a member of staff, will result in at least a temporary exclusion. A permanent exclusion may also be considered dependent upon the seriousness of the attack or injury. In all cases the school will consider whether or not to inform the Police, though victims have to do so without consulting the school.

## **Bullying, Extortion, Intimidation and Discrimination**

If a young person fails to respond to adult intervention on these issues over a period of time, an initial temporary exclusion will be made. A meeting will be requested by the school with the parents/carers and a representative of the Local Authority, to devise a course of action that will hopefully support and help the pupil stop such behaviour. Persistent reoccurrence of such behaviours could lead to permanent exclusion on the grounds of health and safety or the young person's refusal to modify their behaviour.

## **Criminal Behaviour or Damage to Property or Vehicles.**

- Frequent incidents of damage to property by a young person, or any damage exceeding £100 will be likely to be referred to the Police with a view to a charge of Criminal Damage being sought by the school.
- Incidents of persistent or substantial damage to property by a young person who then fails to respond to the above sanctions is likely to result in temporary or permanent exclusion.
- An incident of substantial damage to property by a young person is likely to result in temporary or permanent exclusion.

## **Theft**

Any young people involved in the theft of property of the school or another pupil's personal property will either be: -

- Seen by Senior Members of Staff and be expected to repay the full replacement cost of the goods stolen if damaged or unable to return them.
- Reported to the Police.
- Temporarily or permanently excluded, depending on the nature of the offence.

## **Arson**

All incidents of arson will be reported to the police and are extremely likely to result in permanent exclusion.

### **Young people placing themselves and/or others at risk through:**

- ◆ Sexualised activity.
- ◆ Disregard for personal safety.
- ◆ Disregard for the safety of others.
- ◆ Repeated absconding.

Will:

- Be seen by the Principal, the Deputy Head or Head of Care and parents/carers will always be informed and may be asked to attend a meeting to discuss the situation.
- Where necessary, the matter will also be reported to the Young people Local Authority, West Sussex MASH and the Police.
- Repeated incidents or incidents of a serious nature, where Young people place themselves in dangerous and vulnerable situations, are likely to result in a temporary or permanent exclusion.

### **Young people who have a continual detrimental effect on the life of the school**

- Young people who have been monitored and are seen to be unwilling to co-operate with the basic routines, requests and expectations of the school, and who have failed to respond to support and intervention, are likely to be temporarily excluded whilst a meeting is convened with parents and other agencies to discuss the young person's placement.
- Before any decision regarding exclusion is made, the matter will be fully discussed by the Head, Deputy Head and Governors representative on site.

### **What happens when a young person receives a temporary or permanent exclusion?**

In all incidences of temporary or permanent exclusion, parents will be notified immediately. Parents will also be informed in writing by first class post. The letter will include the reason for exclusion, whether it is temporary (if so for how many school days) or permanent, the parents' right to make representation about the exclusion to the Governing Body and how this representation should be made. The parents will also be informed that for the first 5 days of exclusion (or until any alternative provision begins) parents are required to ensure that their child is not present in a public place without reasonable justification and that they may receive a fixed penalty notice if they fail to do so.

The Principal will inform the Chair of Governors of the exclusion if it is permanent or results in a pupil being excluded for a total of more than 5 school days in a term, or any exclusion which results in the pupil missing a public examination or national curriculum test. The local education authority will also be notified along with the pupil's funding authority.

Work will be set and sent home for the first 5 days of any exclusion.

### **What if the parents/carers do not agree with the decision to exclude?**

Parents have the right to appeal to the Chair of Governors regarding any temporary or permanent exclusion made. In the case of a temporary exclusion, parents/carers must make their appeal in writing within 5 days of receipt of the exclusion notification. In the case of a permanent exclusion, parents/carers must make their appeal in writing within 15 days of receipt of the Governing Body's decision.

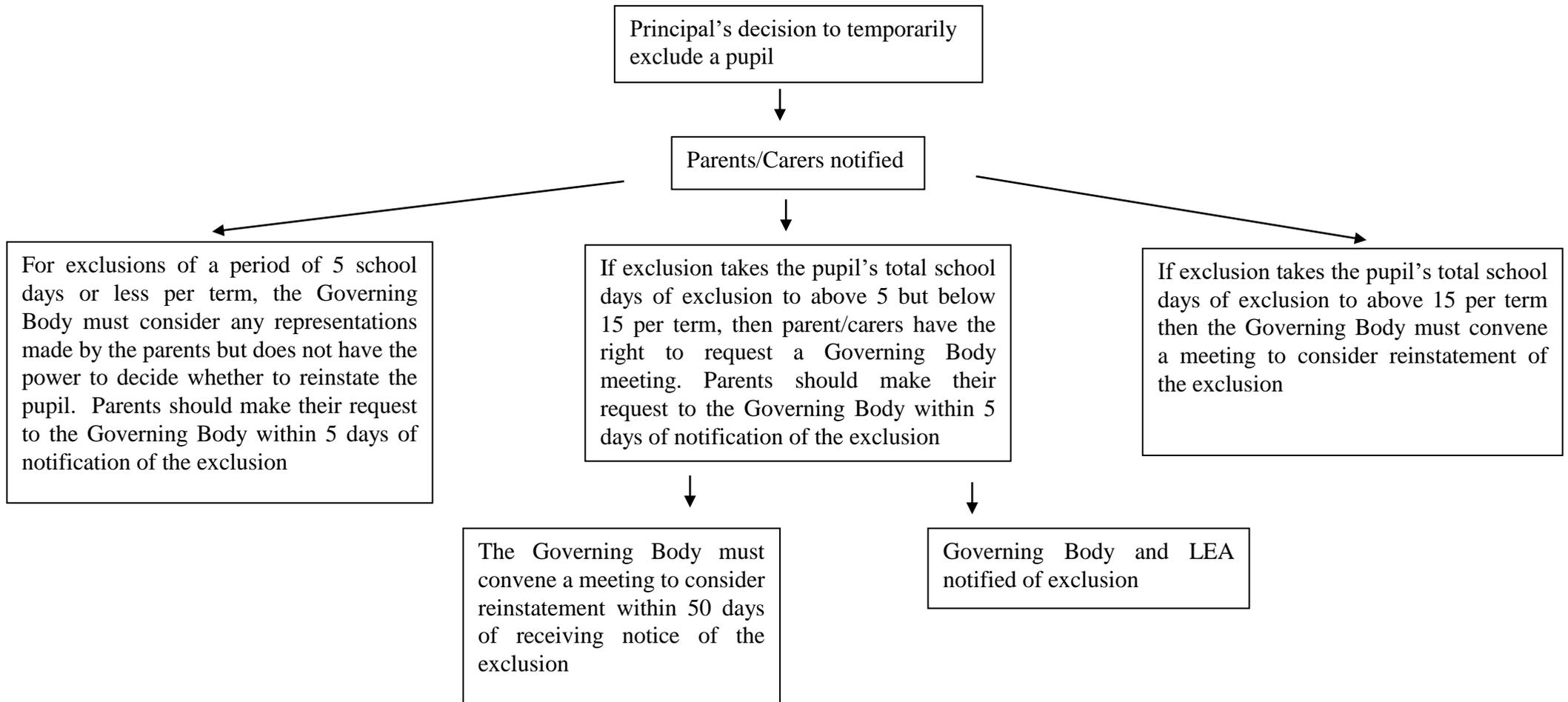
### **Termination of Placement**

Young people are offered a place at Farney Close on condition of successfully completing one term's trial placement. At the end of this trial period they will be told in writing if the placement has been successful and will continue.

The Principal can decide to end a pupil's placement with immediate effect, without the need for exclusion, providing it is within the one term's trial period. This would be in writing to the parents and referring agencies.

When a pupil cannot stay at Farney Close the school will always try to work with parents and that young persons Local Authority to arrange a managed move rather than permanently exclude them. The exception to this will come when the pupil places themselves or others at significant risk.

## TEMPORARY EXCLUSION PROCESS OVERVIEW



## PERMANENT EXCLUSION PROCESS OVERVIEW

