



Farney Close School, Bolney Court, West Sussex, RH17 5RD

Job Title: Subject Teacher

Responsible to: Deputy Headteacher

All teachers are bound by the requirements of the current School Teachers' Pay and Conditions Document and the professional duties therein.

Main purpose of the job:

- Teach both R.E and History to Key Stages 3 and 4. The school follows the National Curriculum, offering a variety of qualifications from GCSE, Entry Level Pathways and Laser learning Skills.
 - Be responsible for the learning and achievement of all pupils in the class/es ensuring equality of opportunity for all
 - Be responsible and accountable for achieving the highest possible standards in work and conduct
 - Treat pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position
 - Work proactively and effectively in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies in the best interests of pupils
 - Take responsibility for promoting and safeguarding the welfare of children and young people within the school
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Curriculum

To ensure that the subject you are responsible for is;

- Taught to the requirements of the National Curriculum.
- Fully documented and has regularly updated individual Subject Aims and Programmes of Study documents.
- To prepare and plan lessons, making use of non-directed time.
- That you liaise, advise and monitor, any other teachers who work within your designated subject area.

- That you monitor and evaluate your subject in order to:
 - inform further subject action planning.
 - use subject action planning information to inform the school development plan.
 - to raise pupils standards of achievement.
 - to achieve and maintain high standards of teaching and learning.

Management

- That you ensure the effective continuity and progress of pupils work between Key Stages and year groups.
- To use external comparative “Benchmark” information, and other supporting data, in order to set appropriate “Targets” within your subject by year group.
- To use baseline assessment information in relation to pupils skills, knowledge and understanding of your subject, in order to measure individual pupils progress. i.e fulfilling the concept of “Value Added”
- To efficiently record, assess and collate, evidence of pupil attainment in accordance with the schools policy.
- That you implement all pupils IEP’s and liaise with the Special Needs Co-ordinator regarding Individual Education Programmes and there implications for your subject area.
- To liaise with the Key Stage Co-ordinators regarding the individual progress and behaviour of pupils.
- To prepare, inform and direct, classroom assistants on the work to be undertaken by the pupils.
- That the management and co-ordination of pupils' work is suitably matched to pupil’s individual needs.
- That the organisation and appearance of the classroom is maintained to a high order.
- That you participate in the duty rota for supervision of pupils at break times.
- That you participate in the assembly rota as directed.
- To write end of year reports to parents in relation to the subject/s taught
- To mark pupils work in accordance with the school’s Marking Policy.
- To set pupils homework in accordance with the school’s Homework Policy and rota.
- To display pupils work in the classroom or other designated areas.
- To make written contributions to Annual Reviews as and when required.

Pastoral

- That you effectively liaise with Residential Social Workers on a regular basis regarding any areas of concern on pupils.
- To liaise with other professionals / agencies or parents as and when required.
- To ensure the safety and well being of pupils at all times.

Person Specification

Qualifications

- Qualified teacher status

Experience

- Proven teaching ability.
- A proven experience or a willingness to successfully manage challenging behaviour.

Curriculum

- To be fully conversant and up to date with National Curriculum requirements in your subject.
- Ability to plan and evaluate your work with a view to improving school standards and pupil attainment.
- Maintain adequate records on pupils attainment and progress in order to provide information for: Reports, Planning, Reviews and developing IEP's.
- An ability to manage your subject independently, including financial budgeting.
- An ability to match work to the pupils needs.

Competencies / Abilities

- An ability to be consistent and structured when dealing with pupils.
- An ability to communicate effectively in a variety of forums.
- An ability to work with a range of staff and external agencies.
- Confidence to take responsibility and work under pressure.
- An ability to be flexible and adaptive.
- To be a positive role model
- Excellent health and attendance record.
- To have a sense of humour in the face of adversity